

BYLAWS
of
GROVE AVENUE CREST- COLONIAL PLACE CIVIC ASSOCIATION

ARTICLE I

Name

1.1 Name. The name of the organization is the Grove Crest-Colonial Place Civic Association (GCCP), hereinafter referred to as “GCCP”.

ARTICLE II

Purposes

2.1. Purposes. The purposes of the GCCP are to define, represent, articulate, and advance the general welfare and interests of the civic association with respect to public safety, educational and social activities, and historical preservation.

ARTICLE III

Boundaries

3.1. Boundaries. The geographic area comprising the GCCP shall be the section of the City of Richmond bounded by (a) North Hamilton Street on the East, (b) Grove Avenue on the South, (c) Westmoreland Street on the West, and (d) Patterson Avenue on the North.

ARTICLE IV

GCCP MEMBERSHIP

4.1. Eligibility. Any person, over the age of 18 years, during the time period that he or she lives within the geographical boundaries of the GCCP, is eligible for membership in the GCCP.

4.2. Voting. Each association member shall have the right to cast one vote on each matter coming before the membership for a vote.

4.3. Voting Method. A simple majority of those association members attending a regular or special meeting of the association membership shall be required to approve any resolution or agenda item. There shall be no voting by proxy.

4.4. Association Meetings. Meetings of the association membership shall occur at least once a year for the purpose of reviewing the year, electing officers and members of the Board of Directors, and conducting other business as needed. The President or a majority of the Board of Directors may call special meetings of the association membership from time to time. A five-day prior notice shall be given to association members for special meetings. Minutes shall be taken at each association meeting.

4.5. Membership Donations. GCCP shall request from association members donations from time to time to pay for GCCP expenses or sponsored activities.

ARTICLE V

OFFICERS

5.1. Composition. The officers of the GCCP shall consist of the President, Vice President, Secretary and Treasurer. Except for the President, vacancies in office shall be filled by the Board of Directors until the next annual association meeting of the GCCP. Officers shall serve without compensation.

5.2. Elections. The officers shall be elected by the membership of the GCCP present at an annual association meeting. All nominees for such officers, whether proposed by the Board of Directors, self-nominated or nominated from the floor at the annual meeting, shall be members of the GCCP. The successful candidates shall take office immediately following the annual meeting at which they were elected.

The first officers have been identified as set forth on Attachment 1. These officers will serve an initial one-year term before general elections are held.

5.3. Term. Except for the initial officers described in Section 5.2, officers shall serve a two-year term from the date of election to the same date two years later.

5.4. Term Limit. Officers may be reappointed every two years with no limit on how many consecutive terms they may serve.

5.5. Vacancies. In the event of a vacancy in the office of President, the Vice President shall assume that office for the balance of the term. A vacancy in any other elected office shall be filled by action of the Board of Directors until the next annual meeting of the association membership.

ARTICLE VI

6.1. Board of Directors. The Board of Directors shall consist of the President, the Vice President, the Secretary, and the Treasurer. Three (3) additional members of the Board of Directors shall be elected by the association membership at the annual meeting. The quorum required for action by the Board of Directors shall be 51% of the members of the Board then in office.

ARTICLE VI

OFFICER/BOARD MEMBER DUTIES

6.1. President. The President shall coordinate all activities of the GCCP, preside at all meetings of the GCCP and of the Board of Directors and shall be the spokesperson for the GCCP.

6.2. Vice President. The Vice President shall preside at any meeting of the association membership or the Board of Directors in the absence of the President, coordinate the work of any committees established by the Board of Directors and perform such other duties as the President may assign.

6.2. Secretary. The Secretary shall prepare and maintain minutes of meetings, maintain rosters of the Board of Directors and the association membership of the GCCP, set up meetings as necessary and prepare and distribute agendas for board meetings.

6.3. Treasurer. The Treasurer shall collect, distribute and oversee all funds GCCP necessary for its functioning.

ARTICLE VII

DISSOLUTION

7.1. Dissolution. Upon dissolution of the GCCP, any association assets remaining after payment of debt or liability shall be given to a nonprofit community group as directed by the majority of the officers.

ARTICLE VIII

MISCELLANEOUS

8.1. Amendment of Bylaws. The power to alter, amend or repeal the bylaws of the GCCP or adopt new Bylaws shall be vested exclusively in the Board of Directors.

Initial GCCP Officers

Term: Inception until- **January 1, 2027**

President: **Rosemary W. Kulp**

Vice President: **Leah M. Devita**

Treasurer: **Thomas E. Goode**

Secretary: **Tara E. Seward**

Adopted at the organizational meeting of the Board of Directors of GCCP on
November 4, 2025, by unanimous vote of the initial Directors.

Rosemary W. Kulp

President

Attest:

Tara E. Seward

Secretary